



**Colorado City Metropolitan District**  
**PUBLIC NOTICE**  
**BOARD OF DIRECTORS STUDY SESSION**

A study session for the Board of Directors of the Colorado City Metropolitan District will be held Tuesday, March 12, 2024, beginning at 6:00 p.m.

1. CTF Funding Agreement

Mowers have been ordered, and we also had enough funds to get a cart too.

2. Price for Street light at Jefferson and 165

Cost would be \$4,525 for light, then monthly fee. Don't think it is needed at this time, unless customers want to pay the installation fee, then CCMD would pay the monthly fee of \$10.25 after installed.

CCMD currently pays \$875 monthly for all the current streetlights.

3. Vac Trailer Quotes (potholer)

Current quotes for a 275VX – 250-gallon trucks are 43,500k for new & 42k for used. A 550VX would run 62k. Board members think the 250-gallon truck is too small. Need to shop around for additional prices & look for trailer with suck pump instead of truck. We currently have 20k in sewer & 10 in water budgeted for the new pump. Might be able to finance an additional amount, depending on where purchased.

4. Roof at Golf Course

Called Cornerstone, they are the only bid currently received for required work with a bid of \$6,336.00. Did reach out to other contractors, but no response.

5. Resolution for Retirement Plan

Housekeeping item to remove the previous Financial Director from these accounts and add James Eccher & Cristy Adams to account.

6. Bank signature removing a signer.

Housekeeping item, needed to remove previous Finance Director and update signature cards with current board members and applicable staff.

7. Valley First Contract with Atencio

Currently has 1.9M, by next week the total will be 2.11 M. This will cover all previously discussed items, plus restrooms, possible concession stand area, pole barn to house field equipment.

8. Terry Kraus proposal

Mr. Kraus submitted an application for a contract position for training consultant. Mr. Eccher & Chairman Eliot have also spoken with Nancy Schurr regarding a part-time contract position to assist in office, help cover staff on leave, and has a good background in these areas. She is contemplating the position. Board members think we could make use of both Terry & Nancy at this time.

Proposal & outline by next meeting. Both are good candidates for the contract positions.

9. ARPA Draw #16 for tanks: 26K – Amount is approximately 20% over on the current bill for administrative items.

CCMD staff trying to figure out how to get tanks complete and still keep town supplied with water.

10. North Park Sewer line Update

Sunday morning had issues again. Jetted line first. Took time to get equipment on site and have locates completed. Found out that the line was wavy and had a lot of couplers. Decided to replace line (273 ft) to manhole, added multiple cleanouts along line.

Determination is needed for how long to allow Restaurant to stay open when sewer backups occur, or can they go to minimal water usage and have portable toilets available outside for patrons.

Can we give administrative rights for Facebook for CCMD site to admin staff or Marla to input updates for this area, as needed – yes. That way residents in North Park will have a place to get updates and timeframes.

11. CCAAC Reviews

Two new builds on 5220 & 5228 Cuerno Verde Blvd. CCAAC has reviewed plans and signed off.

12. READING BY CHAIRPERSON OF THE STATEMENT OF CONDUCT AND DEMEANOR.

13. CITIZENS INPUT

Marla thought the CCMD staff is working hard to correct the sewer issue. Additional communication with customers around the golf course would be nice, it has gotten better, with statements like what not to flush or possible repair items. Also, would like to see that the CCMD staff are empathetic to the customers dealing with this mess in their yards & homes these past few months.

COLORADO CITY METROPOLITAN DISTRICT

  
\_\_\_\_\_  
Neil Elliott, Chairman

ATTEST:

  
\_\_\_\_\_  
Clint Gross, Board Member  
Approved this 12 day of March 2024

These minutes are not verbatim to the meeting and should not be considered a complete record of all discussions during the meeting. For complete proceedings and statements, please refer to the video or audio recording of the meeting.

## BOARD OF DIRECTORS REGULAR MEETING

A regular meeting of the Board of Directors of the Colorado City Metropolitan District will be held Tuesday March 12, 2024, beginning at 7:03 p.m.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE.**
3. **MOMENT OF SILENT REFLECTION.**
4. **QUORUM CHECK**

Chairperson Neil Elliot  
Treasurer Sarah Hunter  
Secretary/Co-Chair, Clint Gross  
Director Greg Collins  
Director Ray Davis

Also in Attendance:

Jim Eccher, District Manager  
Sandi Oglesby, Reception/AR  
Cristy Adams, AP  
Gary Golladay– Water/Sewer

5. **APPROVAL OF THE AGENDA**

Mr. Davis motioned to approve the agenda. Mr. Collins second the motion. Vote called. All board members approved.

6. **APPROVAL OF MINUTES.**

Regular Meeting February 27, 2024  
CCACC Minutes February 27, 2024

Mr. Gross motioned to approve the minutes. Mrs. Hunter second the motion. Vote called. All board members approved.

7. **BILLS PAYABLE.**

Mr. Collins motioned to pay the bills. Mr. Davis second the motion.

Question of why the pickups running all the time at sites. Required to have flashing lights on when working.

Question on propane purchase, couldn't we get a wet line & train staff how to fill smaller propane tanks for our large one, would be more cost efficient.

Vote called. All board members approved.

8. **FINANCIAL REPORT.** – N/A

9. **OPERATIONAL REPORT.** - See each service's report – on file.

a. Beckwith Dam report - Lake up .1 level since last report. Full report on file.

b. Committee Reports Ray Newsletter? / Report for State Enforcement

Ray will submit a Newsletter prior to bill cycle.

Staff working on finding lines & mapping out in Diamond Maps

Enforcement order: When does the contract time end? & SOP? Changing to 30 days after plant is ready to go. Have grants in place to move forward – includes financials from Dec 2024 to submit we must have signed contracts by next March 2025 then have 5 years to use funds.

Colorado revolving fund – process is moving forward – all looks good with the process.

**ATTORNEY Report: Letter for Stewart Ranch**

Letter is on file.

11. **AGENDA ITEMS:**

**CTF Agreement with Pueblo County**

**Discussion/Action**

Mr. Gross motioned to approve. Mr. Davis second the motion. Vote called. All board members approved the motion.

**Streetlight at Jefferson**

**Discussion/Action**

Mr. Gross motioned NOT to install the light at Jefferson, unless the requesting customer obtains the funds for installation (other customers pitch-in, etc.). Then CCMD would pay the monthly fee. Mr. Collins second the above motion. Vote called. All board members approved as listed above for this motion.

**Vac Trailer**

**Discussion/Action**

Mr. Collins motioned to table till next meeting. Mr. Davis second the motion.

Discussion of the board is that they think a trailer is a better way to go for CCMD, as better investment overall. But they also want to review more quotes.

Also, until the pump is acquired, the board would like to “firm-up” the afterhours contract with Wagner rents.

Vote called. All board members approved the above motion.

**Bank of San Juan removal of signer**

**Discussion/Action**

Mr. Collins motioned to remove the past Financial Director from the account. Mr. Gross second the motion. Voted called. All board members approved.

**Contract with Atencio for Valley First Project**

**Discussion/Action**

Mr. Davis motioned to approve to commence with the contract with Atencio for the Valley First Project. Mr. Gross second the motion. Voted called. All board members approved.

**Standard Retirement Plan and Resolution**

**Discussion/Action**

Mr. Collins motion to approve changing the Standard 457 & 401 Retirement Plans to have James Eccher & Cristy Adams assume the roles of Trustee & Administrator. Mr. Gross second the motion. Vote called. All board members approved.

**ARPA Draw # 16 for Tank Project**

**Discussion/Action**

Mr. Collins motioned to pay the ARPA Draw. Mr. Davis second the motion.

Discussion: that the engineering portion is possible 20% over the initial bid. Board members what accountability for any additional payments requested for this area of the contract. Mr. Eccher to review the contract.

Vote called. Four members voted "yes". Chairman Eliot voted "no". Motion approved.

**CCACC:**

**Discussion/Action**

A. New Construction:

- |    |                        |       |
|----|------------------------|-------|
| 1. | 5228 Cuerno Verde Blvd | House |
| 2. | 5220 Cuerno Verde Blvd | House |

Mr. Davis motion to approve both new builds listed above. Mr. Collins second the motion. Vote called. All board members approved.

B. Actions – N/A

- a. 0 First Letters
- b. 0 Second letters
- c. 0 Third letters
- d. 0 Unauthorized Structure

12. OLD BUSINESS. road resolution /Goals and achievement Plan/ Strategic plan/ Directive to send Letter to Stewart Ranch /St Vrain Sewer line.

Road Resolution – Item still on hold.

Goals & Achievement Plan – Items on hold, other items higher priority.

Strategic Plan - In process.

Directive to send Letter to Stewart Ranch - Completed.

St. Vrain Sewer Line - Bond almost up says he's moving forward. Need firm date of when bond is up. Mr. Eccher to check on this item.

13. NEW BUSINESS: Advertisement out for Finance Director

Finance Director - Have to have membership to post on Government sites. Have posted on multiple other sites already.

Applications for field positions, received eight applications. Have hired one new employee: Jason Milne for water treatment plant, starting on March 18, 2024. Will have probationary period, and a required drug test to be completed.

Fiber feed – Skylink Satellite, we currently have Highline. Startup costs run 5-6k, they setup account. Wondering if we can setup but have/pay only for when used instead of monthly fee. We will look more into this action item soon.


14. CORRESPONDENCE - N/A

15. EXECUTIVE SESSION:

16. ADJOURNMENT.

Mr. Collins motioned to adjourn. Chairman Eliot second the motion. Meeting adjourned at 7:55 p.m.

COLORADO CITY METROPOLITAN DISTRICT

  
\_\_\_\_\_  
Neil Elliott, Chairman

ATTEST:

  
\_\_\_\_\_  
Clint Gross, Board Member

Approved this 27 day of February 2024

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